

## PRIVACY POLICY

West Side Agency appreciates the trust you place in us when you provide us with personal information. We take our obligation to protect your information seriously. This notice provides you with an explanation of where we get information about you when we write your insurance policies and to whom we disclose that information.

In the course of issuing or processing a policy or handling a claim, we may collect information about you from:

- The insurance application or other forms (for example, your name, address, date of birth and social security number);
- Your transactions with us (such as payment and claims histories);
- Consumer reporting agencies (such as your credit or claims history);
- Government agencies such as the Department of Motor Vehicles (your driving record)

We also may collect information from you automatically when you use our website, with cookies and similar technology, and when you provide information directly to us through our website. We gather certain information using cookies along with online technologies whenever you use our website, send us an email, or interact with our emails and advertisements. This information may include internet protocol (IP) addresses, browser information, internet service provider (ISP), referring and exit pages, operating system, session ID, date and time stamp, geolocation, and click stream data. We use this information to:

- Conduct website analysis
- Recognize your browser or device
- Log activity on our website

We treat your personal information with respect and concern for your privacy. We do not sell any of your personal information to any third party. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard the information we obtain from you. In the course of our normal insurance business transactions, we may disclose some information about you to nonaffiliated third parties, but only as permitted by law. Examples of some organizations to whom we might give information are:

- The insurance company
- Independent claims adjusters, claims representatives of another involved insurance companies, or appraisers who would need the information to adjust your claims
- Insurance rating organizations who require information for actuarial purposes
- Other named insureds on your insurance policy
- Law enforcement or other agencies in response to a subpoena or threat of one, or in connection with suspected fraudulent claims

If you have questions about this policy, you may contact us at 319-851-2147.